



Commercial Meter Location and Sleeve Requirements

Meter Location

Nicor Gas's standard meter location set back is 5 feet from the front of the building on either side of the building on an exterior wall. We require your exact, proposed meter location if it varies from our standard 5 feet setback (e.g., on the west wall 10 feet from the southwest corner, right side of building). Builder/Developer will be responsible for any additional costs (if any) associated with a non-standard meter location.

The final meter location must be approved by Nicor Gas and must comply with all Nicor Gas Specifications, Codes, and Standard Practices. Once approved, the exact proposed meter location must be clearly marked on the wall/foundation of the building or staked.

In the event the meter needs to be moved, the builder/developer will be responsible for the cost incurred by Nicor for the relocation of the meter.

A gas main extension project will qualify for a sleeve or sleeves if the project has one or more street crossings within the development.

Sleeve Requirement

Sleeves are required under all paved areas and/or sidewalks prior to scheduling installation on all commercial, industrial, and tear-down/rebuild projects. Please adhere to all of the following sleeve specifications:

- The PVC sleeve cannot be more than twice the size of the proposed gas service size (e.g., for a ½-inch gas service, the sleeve cannot be more than 1 inch in diameter; for a 1-inch gas service, the sleeve cannot be more than 2 inches). For the specific sleeve size required for your service, please contact your Nicor Gas New Business Coordinator.
- The sleeve must be installed at least 24 inches below finished grade and no more than 30 inches below finished grade.
- The sleeve must be installed in a straight line perpendicular to the gas main. Do not install any elbows or angled fittings.
- The sleeve must be a minimum of 6 feet from the foundation of the building (please see diagrams below).
- Clearly mark both ends of sleeves with stakes and yellow paint.
- Cap both ends of sleeve with PVC caps to ensure the sleeve remains clear of debris. It is not necessary to glue caps in place.
- For services larger than 1 inch, please include a pull tape in the sleeve.
- In the event the sleeves are improperly installed (wrong size, too shallow, wrong location, etc.), the builder/developer will have the option to make the necessary changes at their own cost or be responsible for the additional cost incurred by Nicor Gas to complete the installation (boring or double sleeving).





DATE: _____ Builder/Developer Signature: _____

DATE: _____ Nicor Representative Signature: _____





Builder/Developer Responsibilities

- The plan and typical elevation views provide information about installing sleeves for different scenarios based on available working space between the structure and the property line.
- The sleeve material shall be Schedule 40 PVC pipe.
- When selecting the route of the sleeve, the following requirements shall apply:
 - Use the shortest practical distance from service stub to the meter set location.
 - The sleeve shall not pass through or onto adjacent property.

Meter Set Protection Diagram

