



Contractor Circle instant discount commercial invoice checklist

Only Contractor Circle members can offer rebates as an instant discount. Submit the rebate application and a contractor receipt/invoice that includes:

- Contractor name, address and phone number
- Account holder or business name and installation address (as it appears on the Nicor Gas bill)
- Date installed and operational (clearly labeled)
- Type of equipment, manufacturer and model
- Total installed cost (itemized by each piece of rebate-qualifying equipment or service)
- Proof of payment or payment terms (balance due of zero, paid-in-full stamp or financing terms)
- The full and correct rebate amount deducted from the purchase price, clearly labeled as a

Nicor Gas Energy Efficiency Program rebate

Other discounts or rebates unrelated to Nicor Gas must be shown as a separate line item.

- Customer's signature and date of installation
If you are not able to get the customer signature on the final receipt/invoice, have the customer complete the section below and sign. Submit this completed checklist with the rebate application and the final receipt/invoice.

Customer release of rebate to contractor

By providing my information and signature below, I confirm my contractor has provided me with the Nicor Gas Energy Efficiency Program rebate as an instant discount deducted from the purchase price. I authorize Nicor Gas to provide the contractor with the rebate for the product(s) installed/service(s) provided.

Installation date: _____

Total instant discount amount: \$ _____

Nicor Gas account number: _____

Account holder name (print): _____

Account holder signature: _____

Date signed: _____



For additional information,
visit nicorgas.com/bizrebates or
call **877.886.4239**.