GLOSSARY OF TERMS

ACCOUNT NUMBER	A unique reference number for the Customer's account. This number will not change, even if the customer moves.
ADD / DROP FLAG	Space - normal condition, indicates no change to supplier A – customer was added to the pool during the bill period D – customer was dropped from the pool during the period S – customer switched suppliers during the period
ALTERNATE PHONE	Customer's alternate phone number.
AVERAGE DEGREE DAYS	Average of daily heating degree days for the month.
BALANCE DUE	Balance due supplier from the customer, as reflected on the books of Nicor Gas.
BASE FACTOR	The cumulative base use factors for customers within a pool used to estimate a pool's non-heat usage for the month.
BILL CODE	B – bill C – cancel M – manually created R – rebill
BILL CYCLE DATE	A customer's approximate monthly billing date can be found by comparing the billing cycle date to the applicable year's Billing Schedule. BBxx – Budget Bill GTxx – Gas Transportation MBxx – Monthly Bill SBxx – Summer Bill xx = cycle day from the meter reading schedule
BILL DAYS	The number of days in the bill period.
BILL DISPUTED	Customer bill currently under dispute by the customer for a variety of reasons. (Y or N)
BILL NUMBER	A unique reference number for the customer's utility invoice number. This will only be populated in the CONSUMPT file if the customer uses billing option 02 – Nicor Gas consolidated billing.
BILLING INVESTIGATION	Customer account currently involved in a billing investigation; i.e., review process. (Y or N)

GLOSSARY OF TERMS (cont.)

BILLING OPTION	01 – separate billing option 02 – Nicor Gas consolidated bill 03 – supplier consolidated bill
BILL PERIOD BEGIN DATE	The "from" date of the bill period; will match the end date of the prior bill period.
BILL PERIOD END DATE	The "to" date of the bill period; will be the beginning date of the subsequent bill period.
BTU FACTOR	British Thermal Unit. A measure of the heat content of natural gas, which varies from month to month.
BUDGET PLAN	Indicates if the customer is participating in Nicor Gas' Budget Plan for utility charges. (Y or N)
CHARGE-1	First dollar amount to appear in the supplier section of a Nicor Gas bill to a customer; required that this is the customer's current commodity charges.
CHARGE-1 DESCRIPTION	For charges, pre-approved wording for the first line in the supplier section of a Nicor Gas bill to a customer. For adjustments, use the following literals (listed below in all capital letters) followed by spaces. SPLPCHG – late pay charge SPSTGCSH – storage bank cash-out SPNSF – insufficient funds SPARTSF – accounts receivable balance transfer SPMISC – miscellaneous adjustment SPDEP – deposit SPDEPRF – deposit refund SPPMTRCD – payment received SPERNINT – interest earned SPTRPYT – payment to supplier (billing option 3 only)
CHARGE-2	Second dollar amount to appear in the supplier section of a Nicor Gas bill to a customer.
CHARGE-2 DESCRIPTION	Description for the second line in the supplier section of a Nicor Gas bill to a customer. See Charge-1 Description.
CHARGE-3	Third dollar amount to appear in the supplier section of a Nicor Gas bill to a customer.

GLOSSARY OF TERMS (cont.)

CHARGE-3 DESCRIPTION	Description for the third line in the supplier section of a Nicor Gas bill to a customer. See Charge-1 Description.
CONTACT NAME	Customer contact name.
CONTRACT CHANGE	Blank – regular signup B – bill option change
CURRENT UTILITY BALANCE	Customer's balance with Nicor Gas. This balance is only given if the customer is on billing option 03 – supplier consolidated billing.
CURRENT MDCQ	The pool's maximum daily contract quantity at time of forecast.
CUSTOMER NAME	Customer name on account.
CUSTOMER PHONE	Customer phone number.
CUSTOMER STATUS	Customer's status in the Customer Select program 1 – pending 2 – active 3 – about to drop
CUSTOMER TYPE	R – residential C – commercial I – industrial T – transportation
DATE ADDED	Date customer was added to the Do Not Solicit list.
DOLLARS BILLED	Total amount due Nicor Gas from the customer; includes current bill information, adjustments and prior balance.
DROP REASON	01 – credit drop 02 – customer request 03 – contract expiration 04 – supplier request

GLOSSARY OF TERMS (cont.)

DUE DATE CODE	Indicates the due date arrangements between Nicor Gas and the customer: 0 – regular (21 days for residential, 14 days for commercial) 1 – fixed due date 2 – if residential customer, standard due date extended by 10 days 2 – if non-residential customer, 45 days 3 – governmental, 45 days
EARLIEST START DATE	Earliest date the customer will begin being served on the Customer Select.
EMERGENCY PHONE NUMBER	Number to be printed on supplier bills so that customers can contact Nicor Gas in an emergency. This is a regional number, specific to this customer.
ENLISTED DATE	Date customer signed up by supplier.
ESTIMATED END DATE	Estimated ending date of the Customer Select contract; will be the to-date of the last bill for this customer.
ESTIMATED USE	A groups estimated usage for a day.
FIXED/EXTENDED DAYS	For due date code 1 (fixed due date) – the date of the month payment is due. For due date code 2 (extended due date) – the number of days added to regular due date (code "0").
FORECASTED DEGREE DAYS	Nicor Gas' forecast of heating degree days. Degree days result when the average of the day's high and low drops below 65 degrees.
ESTIMATED MAXIMUM DELIVERY	An estimate of the highest volume of gas that may be nominated for a given gas day.
ESTIMATED MINIMUM DELIVERY	An estimate of the lowest volume of gas that may be nominated for a given gas day.
GAS DAY	The nomination volume is for the Gas Day beginning on this date.
GAS MONTH	The month to which the forecasted detail applies.

GLOSSARY OF TERMS (cont.)

GSC	A customer's Gas Supply Charge is computed by multiplying therms of gas used by the average cost per therm of the gas supplies purchased by Nicor Gas. This cost varies month to month.
HEAT FACTOR	The cumulative heat-sensitive factors for customers within a pool used to estimate a pool's heat usage for the month.
IMBALANCE REQUIREMENT	Three times the pool's current MDCQ.
MAIL ADDRESS	Customer's mail street number and name (or P.O. Box).
MAIL STATE	Will be standard 2-character abbreviations.
MAIL TOWN	Customer's mail address town.
MAIL ZIP	Zip code plus Zip+4.
MAXIMUM DELIVERY	Highest volume of gas that may be nominated for a given gas day.
METER NUMBER	Nicor Gas number used to reference the meter at a customer's premise; subject to change.
METER READ CYCLE DATE	A customer's approximate reading date can be found by comparing the meter read cycle date to the applicable year's Meter Reading Schedule (MR01-MR40).
MINIMUM DELIVERY	Lowest volume of gas that may be nominated for a given gas day.
NICOR GAS CONSOLIDATED BILL	Indicates if the customer was billed using Nicor Gas' consolidated billing service. (Y or N)
NON-CASH TOTAL	Summary of transactions on "CUSTPMNT" file that <u>will not</u> affect the wire transfer.
NORMAL DEGREE DAYS	10-year average of actual experience at Midway Airport.
OFF FOR NON-PAYMENT	Customer's service has been terminated by the utility for non-payment of their bill. (Y or N)
POOL BILL MONTH	Month for which pool bill is issued. Format is YYYYMM.
POOL ID	Unique identifier for each pool; assigned by Nicor Gas.

GLOSSARY OF TERMS (cont.)

PREMISE ID	A unique reference number for a location. This number will remain constant while this customer is at this premise.
PREVIOUS PREMISE ID	Designation in the "TRNSCRPT" file to notify suppliers that a customer has moved to a new location. The customer will have a new PREMISE ID at the new location so the ACCOUNT NUMBER should be used to identify the customer and transfer account information to the new PREMISE ID.
RATE	Nicor Gas tariff rate the customer is receiving service under.
READ CODE	Blank – regular read C – customer furnished reading E – estimated reading M – meter reader verified the reading (used in CONSUMPT file) P – customer billed with a prorated reading Q – cancel V – meter reader verified the reading (used in Open Access)
READING NEEDED	Meter reader unable to read the meter for any number of reasons; i.e., can't get in, etc. Meter reading department is aware of this account and will attempt to obtain reading prior to next normal reading date. (Y or N)
RECEIVED DATE	Date customer's signup data received by Nicor Gas. Like all other dates, will be eight digits to include century.
RECEIVED TIME	Time customer's file received by Nicor Gas. Will be in the format "hhmmss", where "hh" is hours on a twenty-four hour clock, "mm" is minutes and "ss" is seconds.
RECORD COUNT	Count of the number of records on file for the pool.
RECORD TYPE	Field to distinguish between different kinds of records on a file. <u>SUPLBILL</u> A – adjustment C – charge L – request for payment from customer's LIHEAP balance (billing option 3 only) X – request for payment from customer's excess credit balance (billing option 3 only) Space – will default to "charge"

Continued on next page....

GLOSSARY OF TERMS (cont.)

	TRNSCRPT 1 – general customer information 2 – bill information 3 – trailer
	30DYFOCST H – Header D – Detail
	ANNFRCST H – Header
RECORDS ACCEPTED	Number of records accepted by a process.
RECORDS REJECTED	Number of records rejected from a process.
SERVICE ADDRESS	Address of the customer's premise.
SERVICE TOWN NAME	Town that the customer's service address is in.
SUPPLIER CONTRACT ID	A unique reference number for the customer's service agreement with the Customer Select supplier. This number is different for each customer within a supplier's pool. This will only be populated in the CONSUMPT file if the customer uses billing option 02 – Nicor Gas consolidated billing.
SUPPLIER ID	Internal supplier identification number. This number will be assigned by Nicor Gas.
SWITCH APPROVAL	Certifies that the supplier has received the customer's authorization to terminate their current Customer Select agreement before enrolling that customer. (Y or N)
TAX ID OR SSN	Optional field for either tax identification or social security number.
THERM USE	Total number of therms used between the From and To dates.
TRANSACTION AMOUNT	Debit or credit amount on the monthly cash file.

GLOSSARY OF TERMS (cont.)

TRANSACTION CODE	Code defining the type of transaction in the CUSTPMNT file. A – adjustment C – customer balance removed due to dispute (non-cash) L – payment from customer's LIHEAP balance (billing option 3 only) P – payment R – reversal (NSF check) T – transfer (non-cash) X – payment from customer's excess credit balance (billing option 3 only)
TRANSACTION DATE	Date of transaction on cash file.
TRANSACTION TOTAL	Control total on trailer records; will vary in use, depending on the particular file. To be used as a second test to insure against loss of data and/or data corruption.
TYPE OF NOMINATION	Designates whether the nomination volume is REQUIRED or an ESTIMATE on the 5-Day Forecast File.
UNACCOUNTED-FOR GAS	Percentage by which all customer-owned gas delivered to the Company is reduced.
USAGE TYPE	0 – regular user 1 – seasonal user 3 – normal zero user
UTILITY CONTRACT ID	A unique reference number for the customer's service agreement with the utility. This is only needed if customer uses billing option 02 – Nicor Gas consolidated billing.
VERIFICATION CODE	Reject reason codes. (See Table)
VERIFICATION STATUS	Generic field used on various files to communicate status of specific customer or record. (See Table)
WIRE TRANSFER TOTAL	Sum of transaction amounts on the file that will be included in the wire transfer.