



Instructions for Ordering Additional Meters

Contractor/Plumber Instructions:

- Confirm fuel line is stubbed out
- Tie fuel line into outlet of meter bar
- Confirm that fuel line is tied into at least one appliance
- Clearly mark the address on the top of the meter bar and the fuel line with black permanent marker
- After all conditions are met, call Nicor Gas at 1.800.730.6114, option 3, to schedule an appointment (4-hour window) for Meter Set Only
- Be present at time of appointment to meet Nicor Gas mechanic, allow access to the unit, and physically confirm fuel line termination point and appliance connection.

NOTE: If the aforementioned conditions are not met, or if the contractor misses the scheduled appointment window, the appointment will be rescheduled and a trip charge may be assessed. Trip charge will include all travel expenses and loss of productive time.

Nicor Gas Instructions

- Arrive at scheduled appointment time
- Verify that the meter is registering
- Verify that the address on the completed order matches the address marked on the meter bar and fuel line
- Mark the unit number on the meter
- Lock off all open spaces on meter bar header.

