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| **Gas Supplier Operations Portal** | | | |
|  |  |  |  |
| **Company Name** |  |  |  |
| **Supplier Number** |  |  |  |
|  |  |  |  |
| **First Name** | **Last Name** | **Email Address** | **Admin or User** |
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| **Submit request to Gas Suppliers Operations Portal <G2SUPOPPRT@southernco.com> by FRIDAY, MARCH 23rd, 2023** | | | |
|  |  |  |  |
| Administrators will be able to add/remove users, extend access and reset passwords. Designate at least two Administrators (primary and backup). | | | |
|  |  |  |  |
| Adding and removing users is a supplier managed function. The “Help” section within the user management tool contains detailed instructions. | | | |