



Energy
Efficiency
Program

Commercial rebates

Contractor invoice checklist

All rebate applications must include a contractor receipt/invoice that includes:

- ☐ Contractor name, address and phone number
- ☐ Account holder or business name and installation address (as it appears on the Nicor Gas bill)
- ☐ Date installed and operational (clearly labeled)
- ☐ Type of equipment, manufacturer and model
- ☐ Total installed cost (itemized by each piece of rebate-qualifying equipment or service)
- ☐ Proof of payment or payment terms (balance due of zero, paid-in-full stamp or financing terms)

Other rebate-specific requirements for an invoice:

- ☐ **Pipe insulation:** Type of pipe insulation (fiberglass, etc.), linear feet and thickness
- ☐ **Boiler tune-up:** Serial number(s) of boiler(s) serviced on invoice or on the boiler tune-up checklist
- ☐ **Steam traps:** Trap detail must be itemized to match make and model on application. Steam trap survey required for Industrial/process and Dry Cleaner traps.
- ☐ **Ozone laundry:** Total washing capacity (lbs.) of all washers in system
- ☐ **Pool/spa covers:** Pool cover square footage

Incomplete or missing information on the contractor receipt/invoice will delay rebate processing until all necessary information is provided. Make sure the invoice includes all of the information listed above.



For more information, visit
[nicorgas.com/bizrebates](https://www.nicorgas.com/bizrebates) call
877.886.4239 or email
eeinfo@nicorgas.com

For complete program rules, dates and eligibility, visit [nicorgas.com/bizrebates](https://www.nicorgas.com/bizrebates)

The Nicor Gas Energy Efficiency Program is funded by Nicor Gas customers in compliance with state law.

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