



# Space and water heating 2023 Commercial rebate application

Rebates for qualifying equipment, products or services installed between January 1, 2023 and December 31, 2023.

For Nicor Gas commercial customers:

- Private sector
- Public sector
- Multi-family properties (3 units or more)
- Gas supplied by third party, distributed by Nicor Gas

Note: Self-directed customers are not eligible.

### Get ready:

Review all eligibility requirements and terms and conditions. Collect all required information to complete your application.

### Get started:

Submit within 90 days of installation/service, or by January 31, 2024, whichever comes first.

Apply Online at:  
[nicorgas.com/apply](https://www.nicorgas.com/apply)

OR Mail the completed and signed application, invoice and supporting documents to:

**Nicor Gas**  
**Attn. Energy Efficiency 23-59065**  
**P.O. Box 540071**  
**El Paso, TX 88554-0071**

### Get your rebate:

Rebates are delivered in six to eight weeks when a complete application and all required documents are received for a rebate qualifying product.

To check the status of your rebate, visit [nicorgas.com/status](https://www.nicorgas.com/status).

Need help? Call us at **877.886.4239** (Mon.–Fri., 8 a.m. to 5 p.m.) or email [eeinfo@nicorgas.com](mailto:eeinfo@nicorgas.com)

## ▶ Account holder information (as it appears on Nicor Gas bill/account)

Nicor Gas account number

List first 10 digits of the account number, including any leading zeros but no dashes.

Business/account holder name

Business/account address (must match install address)

City

State

ZIP code

## ▶ Account holder site contact information

Contact first name

Contact last name

Contact title

Phone number

Email address

Please check below to identify account holder funding type.

### Privately funded

Business independently owned with less than 10 locations

### Publicly funded (taxpayer)

Please select the public sector class.

Local government

State

Federal

## ▶ Installing contractor information

Installed by facility staff\* (if checked, provide name, phone and email)

Contractor business name (as it appears on invoice or receipt)

Contact first name

Contact last name

Address

City

State

ZIP code

Phone number

Email address

\*For self-installations, the account holder/customer is responsible for ensuring the qualifying product(s) are installed according to all applicable building, local and state codes and manufacturer specifications. Nicor Gas does not assume any responsibility for the quality or safety of any installation.

## Does my building qualify as multi-family?

Multi-family properties must be three units or more, with semi-permanent or permanent tenants, including:

- Apartments
- Condominiums
- Town homes
- Dorms
- Assisted living/retirement homes

## Building type guide

Detailed description of building ventilation system types for hospitals or high-rise office buildings.

Choose the building type on page two that corresponds with your ventilation system.

**Have questions?**  
Call us at 877.886.4239

## ▶ Rebate check

Make check payable to *(select one)*

Account holder *(Checks will be made payable to the account holder name on the Nicor Gas bill)*

|   |                                   |       |          |
|---|-----------------------------------|-------|----------|
| Landlord  | _____                             |       |          |
|   | (landlord/business property name) |       |          |
| Attention to  | _____                             |       |          |
| Mailing address <i>(if different than installation address)</i> | City                              | State | ZIP code |
| _____   | _____                             | _____ | _____    |

Contractor Circle installing member

*(11 digit ID number required if contractor offered rebate as an instant discount)*

|  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|

## ▶ Building type *(please select only one building type)*

Select the building type that best describes the location where the equipment was installed or services were performed

### Multi-family

- High-rise (5 stories or more)
- Mid-rise (up to 4 stories)
- Assisted living

- Airport
- Assembly (theater, hall, arena)
- Auto dealership
- Convenience
- Correctional facility
- Drug store
- Emergency services
- Garage
- Grocery
- Healthcare clinic
- Hospital
- Hotel/motel (guest room only)

Hotel/motel (common area only)

Hotel/motel (common area/guest room)

Manufacturing facility

Movie theater

Office - high-rise (10+ floors)

Office - mid-rise (5-9 floors)

Office - low-rise (up to 4 floors)

Public municipal library

Religious facility

Restaurant

Retail - department store

Retail - strip mall

School - college/university

School - elementary school

School - high school/junior high

Warehouse

Other \_\_\_\_\_

**For hospitals and high-rise offices, please specify HVAC system type:**

CAV, no economizer    VAV, economizer    CAV, economizer    FCU

### Ventilation system type

### Abbreviation

#### Constant air volume ventilation (CAV), no economizer

- Does not contain variable frequency drives or variable air volume dampers
- Cannot use an economizer for free cooling, likely to be an older system

CAV, no econ

#### Constant air volume ventilation (CAV) with economizer

- Does not contain variable frequency drives or variable air volume dampers
- System has the ability to use an economizer for free cooling

CAV, econ

#### Variable air volume ventilation (VAV) with economizer

- Contains variable frequency drives or variable air volume dampers
- System has the ability to use an economizer for free cooling

VAV, econ

#### Fan coil unit (FCU) for ventilation

- Has units that consist of a heating or cooling coil and a fan
- Each fan coil unit serves the space where it is installed or multiple spaces

FCU



# Product information

Provide the following information for the equipment installed, as listed on the receipt/invoice. Verify invoice is legible and includes all the information listed on page seven. If any information is illegible or missing, contact your contractor to get the correct information before submitting your application. Incorrect or missing information will delay processing your rebate. **If you are applying for more than one type of product or equipment rebate, complete and submit additional copies of applicable pages as necessary.**

| Check one: | Rebate       |
|------------|--------------|
| ≥ 92% AFUE | <b>\$300</b> |
| ≥ 95% AFUE | <b>\$400</b> |

\* The total installed cost includes the sum of all equipment/services provided and external labor. The invoice must be itemized to include a line item showing the cost for each rebate-qualifying piece of equipment/service. If self-installed, only the cost of the equipment should be provided on the application and a receipt(s) for the equipment/supplies should be submitted with application.

† MBTUH = Thousand British Thermal Units per Hour  
 ‡ TE = Thermal Efficiency  
 § AFUE = Annual Fuel Utilization Efficiency

## ► Furnaces

|                      |                                     |
|----------------------|-------------------------------------|
| Install date         | Total installed cost* (per furnace) |
| <input type="text"/> | <input type="text"/>                |
| Manufacturer         | Model number                        |
| <input type="text"/> | <input type="text"/>                |
| Serial number        |                                     |
| <input type="text"/> |                                     |

### Eligibility requirements

- Furnaces must be installed in commercial or multi-family spaces and must be used for space heating.
- This measure covers the installation of a residential sized (< 225 MBTUH) or commercial sized (≥ 225 MBTUH) high-efficiency gas furnace in lieu of a standard efficiency gas furnace in a commercial or industrial space.
- End-use must be space-heating.
- Commercial sized condensing gas furnace (≥225 MBTUH) heating 100% outside air is not eligible for this rebate.

| Check one:   | Rebate         |
|--|----------------|
| <b>Condensing boilers</b><br>(by input capacity)     |                |
| ≤ 299 MBTUH  | <b>\$500</b>   |
| 300-499 MBTUH  | <b>\$1,500</b> |
| 500-999 MBTUH  | <b>\$2,500</b> |
| 1,000-1,699 MBTUH                                    | <b>\$3,500</b> |
| 1,700-2,500 MBTUH                                    | <b>\$4,500</b> |
| <b>Non-condensing boilers</b><br>(by input capacity) |                |
| ≤ 299 MBTUH  | <b>\$400</b>   |
| 300-499 MBTUH  | <b>\$1,000</b> |
| 500-999 MBTUH  | <b>\$1,250</b> |
| 1,000-1,699 MBTUH                                    | <b>\$1,750</b> |
| 1,700-2,500 MBTUH                                    | <b>\$2,500</b> |

## ► Boilers

|                      |                                    |
|----------------------|------------------------------------|
| Install date         | Total installed cost* (per boiler) |
| <input type="text"/> | <input type="text"/>               |
| Manufacturer         | Model number                       |
| <input type="text"/> | <input type="text"/>               |
| Serial number        |                                    |
| <input type="text"/> |                                    |

### Eligibility requirements

- Condensing boilers must have a TE<sup>†</sup> ≥ 90% with an input capacity of 300-2,500 MBTUH<sup>†</sup>, or an AFUE<sup>§</sup> ≥ 90% with an input capacity of 0-299 MBTUH.
- Non-condensing boilers must have a TE ≥ 85% with an input capacity of 300-2,500 MBTUH, or an AFUE ≥ 85% with an input capacity of 0-299 MBTUH.
- Condensing boilers must have an outdoor-air reset control installed (either integrated or added onto the system), unless the supply temperature does not exceed 140° F.
- End-use must be space-heating.



**Check one:****Rebate**

Boiler radiator replacement

**\$60**  
per radiator**► Boiler radiator replacement**Install date  Total installed cost\* (per replacement) Manufacturer  Model number  Serial number Total surface area of radiator (sq. ft.) 

System type: Hot water Steam Scale buildup: Standard Heavy scaled

**Eligibility requirements**

- A "standard scaled" radiator is assumed to be 10% clogged and a "heavily scaled" radiator is assumed to be at least 30% clogged.
- Surface temperature spot readings below 180°F for a steam system and below 100°F for a hot water system can be labeled as 'standard scaling'.
- A "heavily scaled" radiator is assumed to be one with surface temperature spots below 150°F for a steam system and below 90°F for a hot water system.

**Check one:****Rebate**

Boiler descaling - Chemical solution

**\$0.50**  
per MBTUH up to \$1,500 per boiler**► Boiler descaling**Date of service  Total cost of service (per boiler) Boiler Manufacturer  Boiler model number  Boiler serial number Boiler est. age (yrs)  Boiler input capacity (MBTUH) Scale thickness: Low -  $\leq 1/64$  Normal -  $\geq 1/32$  &  $\leq 3/64$  High -  $\geq 1/16$ **Eligibility requirements**

- Chemical should be NSF/ANSI/CAN 60 compliant.
- Should be performed by a certified technician or professional third-party contractor.
- Eligible boilers must have an input capacity >100 MBTUH and have been operational for at least two years.
- End use must be space heating.

**Check one:****Rebate**

Add-on control

**\$1.25**  
per MBTUH up to \$1,500 per boiler**► Boiler reset controls**Install date  Total installed cost\* **Existing Boiler**Manufacturer  Model  Number of boilers controlled **Control** (add-on control type only)Manufacturer  Model **Eligibility requirements**

- Limited to controls on hot water boilers with input capacity  $\geq 100$  MBTUH<sup>†</sup>. Boiler end-use must be space heating.
- Controls must be installed on a boiler in a commercial or multi-family space at the installation address listed on this application.
- Rebates are paid based on the input capacity of the boiler and will not exceed the total cost of the installed control or \$1,500, whichever is less.
- Controls must be installed on an existing boiler.
- Controls must result in an output temperature range  $\geq 10^\circ$  F.
- Controls must automatically control boiler output water temperature set point based on outdoor air temperature; manual controls are not eligible.
- Additional documentation may be requested to verify the boiler manufacturer and model. Appropriate documentation may include a picture of the boiler nameplate.



**Check one:**                      **Rebate**

Infrared heater                      **\$700**

**▶ Infrared heaters**

|                      |                                    |
|----------------------|------------------------------------|
| Install date         | Total installed cost* (per heater) |
| <input type="text"/> | <input type="text"/>               |

|                      |                      |
|----------------------|----------------------|
| Manufacturer         | Model number         |
| <input type="text"/> | <input type="text"/> |

|                      |                      |
|----------------------|----------------------|
| Serial number        | Capacity (MBTUH)     |
| <input type="text"/> | <input type="text"/> |

**Eligibility requirements**

- Heaters must be designated for indoor uses only.
- Heaters must have an electric ignition and must use non-conditioned air for combustion.
- Heater must replace existing gas-fired space heating equipment.

**Check one:**                      **Rebate**

TE ≥ 90%                      **\$325**

**▶ Condensing unit heaters**

|                      |                                    |
|----------------------|------------------------------------|
| Install date         | Total installed cost* (per heater) |
| <input type="text"/> | <input type="text"/>               |

|                      |                      |
|----------------------|----------------------|
| Manufacturer         | Model number         |
| <input type="text"/> | <input type="text"/> |

|                      |                      |
|----------------------|----------------------|
| Serial number        | Capacity (MBTUH)     |
| <input type="text"/> | <input type="text"/> |

**Eligibility requirements**

- Must have a TE<sup>†</sup> ≥ 90% and input capacity ≤ 300 MBTUH<sup>‡</sup>. Heater must be vented and condensate drained per manufacturer specifications.
- Heater must be replacing an existing, non-condensing unit heater.

**Check one:**                      **Rebate**

< 800 MBTUH                      **\$250**

800-1,600 MBTUH                      **\$500**

> 1,600 MBTUH                      **\$750**

**▶ Direct-fired space heaters**

|                      |                                    |
|----------------------|------------------------------------|
| Install date         | Total installed cost* (per heater) |
| <input type="text"/> | <input type="text"/>               |

|                      |                      |
|----------------------|----------------------|
| Manufacturer         | Model number         |
| <input type="text"/> | <input type="text"/> |

|                      |
|----------------------|
| Serial number        |
| <input type="text"/> |

What did the direct-fired unit heater replace?

Steam coils                     
  Gas-fired unit heater                     
  Rooftop unit (RTU)                     
  Other

**Eligibility requirements**

- Must have TE ≥ 92%.
- Must be classified as high temperature heating and ventilation (HTHV) equipment.
- Must be a retrofit, replacing existing equipment in an existing space.
- Must have a ≥ 140° F temperature rise and ≥ 150° F discharge temperature.
- Only high-ceiling warehouses that do not have any other destratification technologies installed (i.e., destratification fans, air rotation units) are eligible to participate.
- The installed direct fired space heaters must be the warehouse's primary heat source.

\*The total installed cost includes the sum of all equipment/services provided and external labor. The invoice must be itemized to include a line item showing the cost for each rebate-qualifying piece of equipment/service. If self-installed, only the cost of the equipment should be provided on the application and a receipt(s) for the equipment/supplies should be submitted with application.

‡ MBTUH = Thousand British Thermal Units per Hour

† TE = Thermal Efficiency



**Check one:****Rebate**

ENERGY STAR®  
water heater, ≤ 75  
MBTUH, EF ≥ 0.67 and  
tank size ≤ 55 gallon

**\$50**

ENERGY STAR® water  
heater, > 75 MBTUH  
and TE ≥ 88%

**\$100****► Storage water heaters**

|               |  |
|---------------|--|
| Install date  | Total installed cost* (per water heater) |
| Manufacturer  | Model number                             |
| Serial number | Tank size (in gallons)                   |

**Eligibility requirements**

- Water heaters with input capacity ≤ 75 MBTUH<sup>†</sup> must be natural gas storage water heaters with an EF<sup>‡</sup> ≥ 0.67, tank size ≤ 55 gallons and must meet ENERGY STAR standards.
- Water heaters with input capacity > 75 MBTUH must be natural gas storage water heaters with a TE<sup>§</sup> ≥ 88% and must meet ENERGY STAR standards. All tank sizes qualify.
- Rebate amount is determined by the input capacity of the natural gas storage water heater.
- Indirect and instantaneous (tankless) water heaters are not eligible.

**Check one:****Rebate**

Domestic hot  
water controls

**\$660**  
per control**► Central domestic hot water controls**

|                                   |                       |
|-----------------------------------|-----------------------|
| Install date                      | Total installed cost* |
| Manufacturer                      | Model                 |
| Number of tenant units controlled |                       |

**Eligibility requirements**

- Only multi-family properties, hotels/motels and residence halls/dormitories are eligible for this rebate (see the definition for multi-family properties on page two).
- Must be installed as an add-on control to an existing central domestic hot water (CDHW) system.
- Domestic hot water system must have an existing recirculating pump.
- Existing recirculating pump must cycle on based on the recirculation loop return water dropping below a prescribed temperature and when the hot water demand is sensed as water flows through the system.

**Check one:****Rebate**

Programmable  
thermostat

**\$25**

Smart thermostat

**\$25**

\* The total installed cost includes the sum of all equipment/services provided and external labor. The invoice must be itemized to include a line item showing the cost for each rebate-qualifying piece of equipment/service. If self-installed, only the cost of the equipment should be provided on the application and a receipt(s) for the equipment/supplies should be submitted with application.

<sup>†</sup> MBTUH = Thousand British Thermal Units per Hour

<sup>‡</sup> TE = Thermal Efficiency

<sup>§</sup> EF = Energy Factor

**► Programmable/Smart thermostats**

|                         |  |
|-------------------------|--|
| Install date            | Total installed cost* (per thermostat) |
| Manufacturer            | Model number                           |
| Serial number           |  |
| Heating system capacity | Heating system AFUE                    |

**Eligibility requirements**

- Must be installed on single zone heating systems.
- Must replace manual-only temperature control or thermostat.
- Thermostats installed as part of a new facility construction are not eligible for rebates.
- The programmable thermostat must be capable of maintaining separate programs for weekdays and weekends, with at least two temperature settings for each program.
- Must be installed on systems with space heating equipment < 120 MBTUH.
- Only smart thermostats approved by the Nicor Gas Energy Efficiency Program are eligible for a smart thermostat rebate. For qualifying smart thermostats, visit [nicorgas.com/smartstat](http://nicorgas.com/smartstat)
- Smart thermostats must be installed with a working Wi-Fi connection and should have special features such as geo-fencing.



## ▶ Attach supplemental documents

**Don't forget to submit a legible copy of the itemized invoice(s) or proof of purchase which must include:**

Contractor name, address and phone number

Account holder/business name, address and phone number  
(as it appears on the Nicor Gas bill/account)

Date installed and operational (clearly labeled)

Type of equipment, manufacturer, model and serial number

Total installed cost (itemized by each piece of rebate-qualifying equipment/service)

Proof of payment or payment terms

(for example: balance due of zero, paid-in-full stamp or financing terms)

**For Contractor Circle installing members providing the rebate as an instant discount:**

Show the full and correct rebate amount deducted from the purchase price, clearly labeled as a Nicor Gas Energy Efficiency Program rebate. Other discounts or rebates unrelated to Nicor Gas must be shown as a separate line item.

Customer signature and date on the receipt/invoice showing they received the rebate as the instant discount. If you are not able to get the customer signature on the final receipt/invoice, have the customer complete the commercial invoice checklist, sign and submit with the application and final receipt/invoice.

## ▶ Applicant information and signature

The individual/company requesting the rebate should complete this section. For example: An account holder applying for the rebate, a landlord who paid for the work or a Contractor Circle member who provided the rebate as an instant discount.

Note: Contractor Circle members providing the rebate as an instant discount must also submit the account holders signature on the receipt/invoice or the commercial invoice checklist, showing they received the rebate as an instant discount.

With my signature below, I hereby certify that:

1. The energy-efficient product, equipment or service was paid for as reflected on the invoice, is installed and is operational.
2. The information provided in the application and supporting documents is accurate and complete.
3. All rules of this rebate program have been followed. Equipment/service has met all product eligibility requirements and the terms and conditions within this document.
4. I have read and understand the terms and conditions included within this document.
5. I understand that rebates are based upon eligibility and verification of information provided in this application and supporting documents, and is subject to funding availability.

Applicant name (print)

Title

|  |  |
|--|--|
|  |  |
|--|--|

Phone number

Email address

|  |  |
|--|--|
|  |  |
|--|--|

Applicant signature

Date

|  |  |
|--|--|
|  |  |
|--|--|



# Nicor Gas Energy Efficiency Program rebate terms and conditions

## Participant eligibility

You are eligible to participate in the Nicor Gas Energy Efficiency Program ("the program") if you receive your distribution through Nicor Gas.

- Commercial customer and complete qualifying services or complete installation of qualifying equipment/products in a non-residential space with an active Nicor Gas account when the installation/improvement was completed. Self-directed customers are not eligible.

OR

- Residential customer in a multi-family building that has permanent or semi-permanent residents. Multi-family buildings have three or more units and are limited to apartments, condominiums, assisted living facilities and retirement communities.

## Installation requirements

Your installation of qualifying high-efficiency natural gas equipment/products or completion of a qualifying service is eligible for a rebate if:

- It meets all specific energy efficiency and program requirements outlined in this application.
- The equipment/product is purchased new. Resale equipment/products, new parts installed in existing equipment/products, or equipment/products that are leased, rebuilt, rented, received from insurance or warranty claims or won as a prize do not qualify.
- Natural gas equipment/product replacing electric equipment/product and electric equipment/product replacing natural gas equipment/product is not eligible.
- For existing facilities, the qualifying natural gas equipment/product installed is replacing existing natural gas equipment/product used for the same purpose.
- For new facilities, including new construction and projects involving a major remodel or demolition and renovation, qualifying equipment/product must meet all other program qualifications.
- It is installed or the service is completed by a qualified individual, compliant with all applicable building, local and state codes and manufacturer specifications. Installations must adhere to applicable environmental, health and safety regulations, and the equipment/product must be properly ventilated (if applicable). Professional installation is not required but is strongly recommended to ensure the efficient and proper functioning of equipment/product.
- The equipment/product is installed and operational and the service was completed at the address listed on the application prior to submittal of this application.
- It is installed or completed in a property owned by the applicant, or the applicant has received permission from the property owner to install the equipment/product or complete the qualifying service. The applicant's signature on the application and/or invoice indicates that the appropriate permission has been obtained.
- It is purchased and installed or service is completed between January 1, 2023 and December 31, 2023.

## Application requirements

To be considered complete and eligible for rebates, all applications must:

- Be postmarked or submitted online no later than 90 days after the installation date, or by January 31, 2024, whichever comes first.
- Include itemized contractor invoice(s) or proof of purchase receipt(s) consisting of:
  - Contractor name, address and phone number
  - Business/account holder name and installation address
  - Installation date (clearly labeled)
  - Type of equipment, equipment manufacturer and model
  - Total installed cost (itemized by each piece of qualifying equipment)
  - Proof of payment or payment terms (for example: balance due of zero, financing terms or paid-in-full stamp)
- Include all required supporting documentation.
- Meet instant discount requirements, if applicable.
- Be signed by the Nicor Gas account holder unless the rebate is being made payable to a Contractor Circle installing member.
- Use separate applications if applying for products installed by different contractors.

Online applications must be:

- Submitted online at [nicorgas.com/apply](https://nicorgas.com/apply)
- Accompanied by a copy of the required contractor invoice(s) or receipt(s) and other required documentation.

## Payee information

- The program allows the rebate check to be made payable to one of the following: Nicor Gas account holder, landlord or current Contractor Circle installing member.
- If you are the account holder and want the rebate check to be made payable to you, please complete the rebate application, provide the required supporting documentation listed on the rebate application and sign as the "Applicant."
- In the event a rebate check made payable to the account holder remains uncashed for longer than 90 days, Nicor Gas reserves the right to cancel the check and credit the account holder's active natural gas account.
- To have the check made payable to the landlord (who is not the account holder) or the installing contractor (i.e., a Contractor Circle installing member who provided the rebate as an instant discount), please review all requirements for applications submitted by a landlord or contractor.
- To receive a rebate you must not have received/will not receive a rebate for the same equipment, product or service from more than one Illinois investor-owned utility or third-party energy efficiency program offering rebates or financing funded with ratepayer funds, with the exception of qualifying joint ComEd/Nicor Gas rebate offers.

## Contractor Circle installing member instant discount requirements

Rebates being paid directly to the installing contractor must meet the following requirements:

- Instant discounts may only be offered by current Contractor Circle installing members that meet all program requirements.
- Contractor must submit:
  - A contractor signed rebate application with "Contractor Circle installing member" selected as the payee.
  - Any additional required documentation for the specific measure/service installed.
  - A copy of the customer-signed invoice showing the rebate amount deducted from the total purchase price and clearly labeled as a Nicor Gas Energy Efficiency Program rebate. The customer's signature on the invoice verifies that the qualifying equipment/product was/were installed, the customer received an instant discount and allows the release of the rebate payment to the contractor.
- Contractor Circle installing members must verify customer, equipment/product and installation or service eligibility prior to providing an instant discount. The contractor assumes all liability by providing the rebate as an instant discount.
- A customer may be contacted by Nicor Gas to verify any of the information provided on the rebate application or invoice prior to payment of a rebate to a contractor for an instant discount.
- Any dispute from a customer regarding receipt of a rebate as an instant discount will be investigated by Nicor Gas, and contractor payees are subject to payment adjustments in the event a customer has not received the full and correct rebate amount as an instant discount.
- Contractor Circle installing members are responsible for providing the full and correct rebate amount for qualifying equipment or products.
- The online instant discount application is limited to Contractor Circle installing members. Contractors should visit [nicorgas.com/installer](https://nicorgas.com/installer) for more information or to enroll.

## Landlord participant requirements

If you are applying for a rebate for a property you own, but the Nicor Gas account is in your tenant's name, your rebate application must show:

- Tenant's (customer's) Nicor Gas account number, name and address.
- The appropriate box checked for the rebate to be paid to the landlord, with full name or business name in the proper fields.

By signing the application, the landlord represents that the account holder has agreed to release payment of the rebate to the landlord.

## Program terms and conditions

- Funds are limited and applications are processed on a first-come, first-serve basis. Program is subject to change and may end without prior notice.
- Please allow approximately six to eight weeks for processing of any rebates.
- Incomplete applications cannot be processed. Failure to complete the rebate application in full and provide the required supporting documentation will either delay the payment process or result in your application being denied.
- Maintain a copy of your rebate application and all supporting documentation. The program is not responsible for items (i.e., rebate applications, supporting documentation and/or rebate checks) lost or damaged in the mail.
- Contractor Circle installing members are eligible to have the rebate signed over to them. Contractors receiving rebates are not eligible for any other incentives for the same services or products.
- If you do not own the property where the equipment or product is installed or the service provided, as a tenant, you are responsible for obtaining the property owner's permission to provide the service or to install the equipment/product for which you are applying for a rebate. Your submission of this application indicates that you have obtained permission.
- Rebate incentives may not exceed the total purchase price of the installed equipment, product or services. Only materials, equipment, product and external labor costs are eligible.
- All equipment or product installations are subject to verification by the program to ensure that the equipment/product installed or service completed meets the program requirements.
- Participants must allow, if requested, the program (or a program representative) reasonable access to their facility to verify that the equipment/product is installed and operating or that the service has been performed.
- Participants may be contacted by an evaluator to verify the equipment/product installation or services, or be asked to complete a customer survey. If contacted, your participation is required.
- Nicor Gas, its officers, employees, contractors and program administrators disclaim any and all liability, loss or damage and make no guarantees related to:
  - Participation in the program, including use or installation of the product(s)/equipment or receipt of services
  - Loss or delay of rebate check in the mail
  - Any taxes that may be imposed as a result of participation in the program
- Payments made to contractors, commercial customers or landlords may be taxable under federal and state tax codes. If payments total more than \$600 per calendar year, they will be reported to the Internal Revenue Service. Nicor Gas is not responsible for providing advice regarding any taxes that may be imposed as a result of participation in the Nicor Gas Energy Efficiency Program. Participants should consult a tax accountant or advisor regarding potential tax liability. Nicor Gas is not responsible for any taxes that may be imposed on your business as a result of these payments.