

Reports Menu – Service Summary Report

Purpose:

The purpose of this document is to provide detailed instructions for a Nicor Gas Nomination System user to run a Service Summary Report.

Note: If a field is required to be completed, the field name is **bold**.

Instructions:

- 1. Select Reports in the Main Menu.
- 2. Select Service Summary in the Sub-menu. The Service Summary Report Filter will display. Complete the appropriate fields.

Company Contract Nomination Repor Pool Summary Service Summary	ts
Service Summary Report Filter	
Pipeline :	Skokie 💌
Gas Day :	🔛 through
Schedule Cycle:	Timely Cycle 💌
Contract Type :	▼
Contract :	Name
Receipt Point :	v
Delivery Point :	
Primary Sort :	Contract Secondary Secondary Sort :
Display :	All details
Show :	Nominated Scheduled Allocated
Show Zero Quantity :	
Generate in Excel	
OK Save Defaults Clea	ar de la constante de la const

Field	Function
Pipeline	Select the pipeline to search.
Gas Day	Select the calendars to select the Gas Day range that you want to view.
Schedule Cycle	Select the Schedule Cycle(s) to view; the choices are Timely Cycle and
	Evening Cycle. Selecting Timely Cycle will only display the Timely Cycle.
	Selecting Evening Cycle will display the Evening and Timely Cycles.
Contract Type	To filter by contract type, select the contract type from the drop down.

Field	Function
Contract	To filter by a specific contract, select the contract from the drop down. To
	have these fields available, a contract type must be selected in the drop down
	above.
Receipt Point	Select the Receipt point.
Delivery Point	Select the Delivery point.
Primary Sort	Select the primary way to sort the report. The choices are: Gas Day, Contract,
	and Path.
Secondary Sort	Select the secondary way to sort the report. The choices are: Gas Day,
	Contract, and Path.
Display	Select the details to display the choices are:
	All details
	Grand Totals Only
	Each gas day, but don't show each path
	Each path, but don't show each day
	Each contract, but don't show each day or each path
Show	Select to show any combination of nominated, scheduled, and/or allocated.
Show Zero Quantity	Select to include paths with a zero quantity.
Generate in Excel	Select if you would like the report generated in excel.

3. Click the **OK** button and the report will open.

Example 1: Title Transfers - Timely Cycle

Service Summary Report Filter		
Pipeline :	ANR	
Gas Day :	04/23/2009 🔛 through 04/23/2009 🔛	
Schedule Cycle:	Timely Cycle	
Contract Type :	Title Transfer @ANR	
Contract :		💌 🗖 Name
Receipt Point :	v	
Delivery Point :	~	
Primary Sort :	Contract Secondary Sort :	Path 💌
Display :	All details	~
Show :	Nominated Scheduled	Allocated
Show Zero Quantity :		
Generate in Excel		
OK Save Defaults	Clear	

Date : Time :	4/22/2009 2:59:58 P M		Gas Nomin Service Sur	nation System nmary Repor	m t			Pa	ge 1 of 1	
Pipeline :	ANR			Gas Da	y: 04/23/2009	hrough 04/2	3/2009	Uni	ts: MM	Btu
Contract T	ype: TTT Title Transfer	@ANR		Contra	ct :					
Receipt Po	int :			Delivery	v Point :					
Upstream	Contract :			Downst	tream Contrac	t :				
Contract / Intra-day	Path Gas Day Cycle	Nominated	Gross Scheduled	Allocated	Nominated	Net Scheduled	Allocated N	ominated Sche	el duled Al	located
Grand To	tals for Timely Cycle	6,000	5,000	5,000	6,000	5,000	5,000			
Timely Cyc	cle									
99997T5 9999POC	Contract Totals : DL5->9135POOL5	6,000 Rec Point/UpK :	5,000 9999 POOL 5	5,000 (null Upk)	6,000 Del 1	5,000 Point/DnK:) 5,000 9135POOL5) (null Dnk)		
	Path Totals :	3,000	2,000	2,000	3,000	2,000	2,000) 0	0	0
9999POC	04/23/2009 DL5->9254POOL5	3,000 Rec Point/UpK :	2,000 9999POOL5	2,000 (null Upk)	3,000 Del 1	2,000 Point/DnK:	2,000 9254POOL5) (null Dnk)	0	0
9999POC	Path Lotals : 04/23/2009 DL5->9271POOL5	1,000 1,000 Rec Point/UpK :	1,000 1,000 9999POOL5	1,000 1,000 (null Upk)	1,000 1,000 Del 1	1,000 1,000 Point/DnK:	1,000 1,000 9271POOL5) (null Dnk)	U	0
	Path Totals : 04/23/2009	2,000	2,000 2,000	2,000 2,000	2,000 2,000	2,000 2,000	2,000) 0	0	0

The report above shows all of the title transfer transactions from your supplier pool to other brokers on ANR during the Timely Cycle. Note the Grand Totals section which details the Grand Totals for the Timely Cycle. Timely Cycle will only display after the Nicor Noms Desk Administrator has scheduled and allocated for that cycle.

Example 2: Title Transfers – Evening Cycle

Service Summary Report Filter	
Pipeline :	ANR
Gas Day :	04/23/2009 🔛 through 04/23/2009
Schedule Cycle:	Evening Cycle 💌
Contract Type :	Title Transfer @ANR
Contract :	Name
Receipt Point :	
Delivery Point :	
Primary Sort :	Contract Secondary Sort : Path
Display :	All details
Show :	Nominated Scheduled Allocated
Show Zero Quantity :	
Generate in Excel	
OK Save Defaults	Clear

Date : 4/22/2009 Time : 3:12:52PM	(Gas Nomin Service Sur	ation System nmary Repor	m t			Page	1 of 2	
Pipeline : ANR			Gas Da	y: 04/23/2009	through 04/2	3/2009	Units :	MME	Btu
Contract Type : TTT Title Transfe	er @ANR		Contra	ct :					
Receipt Point :			Delivery	Point :					
Upstream Contract :			Downst	tream Contract	::				
Contract / Path Gas Day Intra-day Cycle	Nominated	Gross Scheduled	Allocated	Nominated	Net Scheduled	Allocated]	Fuel- Nominated Schedul	ed Allo	ocated
Grand Totals for Timely Cycle Grand Totals for Evening Cycle	6,000 6,000	5,000 6,000	5,000 6,000	6,000 6,000	5,000 6,000	5,000 6,000			
Timely Cycle									
99999TT5 Contract Totals	: 6,000	5,000	5,000	6,000	5,000	5,00	00		
9999POOL5->9135POOL5	Rec Point/UpK :	99999POOL5	(null Upk)	Del P	oint/DnK:	9135POOL5	5 (null Dnk)	0	0
Path Totals : 04/23/2009	3,000	2,000	2,000	3,000	2,000	2,00	0	0	0
9999POOL5->9254POOL5	Rec Point/UpK :	99999POOL5	(null Upk)	Del P	oint/DnK:	9254POOL5	(null Dnk)	0	0
Path Lotais :	1,000	1,000	1,000	1,000	1,000	1,00	0 0	0	0
04/23/2009 9999POOL5->9271POOL5	Rec Point/UnK ·	9999POOL5	1,000 (null Upk)	1,000 Del P	1,000 Doint/DnK·	9271POOL5	o (null Dnk)		
Path Totals :	2,000	2,000	2,000	2,000	2,000	2,00	0 0	0	0
04/23/2009	2,000	2,000	2,000	2,000	2,000	2,00	0		

Nicor Gas Nomination System

Date : 4/22/2 Time : 3:12:	2009 52PM		Gas Nomin Service Sur	nation System nmary Repor	m t				Page 2	of2
Pipeline : ANR				Gas Da	y: 04/23/2009) through 04/2	3/2009		Units :	MMBtu
Contract Type :	TTT Title Transfer	@ANR		Contra	ct :					
Receipt Point :				Delivery	y Point :					
Upstream Contra	ct :			Downst	tream Contrac	t :				
Contract / Path	Gas Dav		Gross			Net			Fuel	
Intra-day Cycle	,	Nominated	Scheduled	Allocated	Nominated	Scheduled	Allocated	Nominated S	Scheduled	Allocated
Evening Cycle										
9999TT5 9999POOL5->9	Contract Totals : 135POOL5	6,000 Rec Point/UpK :	6,000 9999POOL5	6,000 (null Upk)	6,000 Del 1	6,000 Point/DnK:) 6,0(9135POOL	00 5 (null Dr	nk)	
	Path Totals :	3,000	3,000	3,000	3,000	3,000	3,00	00	0	0 0
9999POOL5->9	04/23/2009 254POOL5	3,000 Rec Point/UpK :	3,000 9999POOL5	3,000 (null Upk)	3,000 Del 1	3,000 Point/DnK:	3,00 9254POOL	00 5 (null Dr	nk)	
	Path Totals :	1,000	1,000	1,000	1,000	1,000	1,00	00	0	0 0
9999POOL5->9	04/23/2009 271POOL5	1,000 Rec Point/UpK :	1,000 9999POOL5	1,000 (null Upk)	1,000 Del 1	1,000 Point/DnK:	1,00 9271POOL	00 5 (null Dr	nk)	
	Path Totals : 04/23/2009	2,000 2,000	2,000 2,000	2,000 2,000	2,000 2,000	2,000 2,000	2,00 2,00	00 00	0	0 0

The report above shows all of the title transfer transactions from your supplier pool to another broker on ANR on the Timely and Evening Cycles. Note the Grand Totals section which details the Grand Totals for the Evening and Timely Cycles. The cycle names are shown at the top of the cycle detail. (See arrows next to Timely Cycle and Evening Cycle.) Timely Cycle and Evening Cycle will only display after the Nicor Noms Desk Administrator has scheduled and allocated for the cycle.

Example 3: Pool to End User – Timely Cycle

Service Summary Report Filter	
Pipeline :	ANR
Gas Day :	05/18/2009 🔢 through 05/18/2009
Schedule Cycle:	Timely Cycle 💌
Contract Type :	Pool to End User @ANR
Contract :	Name
Receipt Point :	
Delivery Point :	
Primary Sort :	Contract Secondary Sort : Path
Display :	All details
Show:	Nominated Scheduled Allocated
Show Zero Quantity :	
Generate in Excel	
OK Save Defaults	Clear

Date: 5/19 Time: 4:4	9/2009 14:46PM	(Gas Nomin Service Sun	ation System nmary Repor	m t				Page 1 o	of 1
Time: 4.44.40FM Service Summary Report Pipeline: NBPL Gas Day: 05/19/2009 through 05/19/2009 Contract Type: Pool-EU Pool to End User @NBPL Contract : Receipt Point: Delivery Point : Upstream Contract : Downstream Contract :						Units : M	MBtu			
Contract / Path Intra-day Cycle	Gas Day	Nominated	Gross Scheduled	Allocated	Nominated	Net Scheduled	Allocated	Nominated	Fuel Scheduled	Allocated
Grand Totals f	for Timely Cycle	185	185	185	185	185	185			
Timely Cycle								_		_
121211556 1556Pool6->1	Contract Totals : 2121@NGEUP	30 Rec Point/UpK :	30 1556 P ool6	30 (null Upk)	30 Del 1	3 Point/DnK:	0 NGEUP	30 12121		
	Path Totals :	30	30	30	30	30		30	0	0 0
	05/19/2009	30	30	30	30	30)	30		
999991556 1556Pool6->9	Contract Totals : 99999@NGEUP	75 Rec Point/UpK :	75 1556Pool6	75 (null Upk)	75 Del 1	7. Point/DnK:	5 NGEUP	75 99999	,	
	Path Totals :	75	75	75	75	75		75	0	0 0
	05/19/2009	75	75	75	75	75	;	75		
G44441556 1556Pool6->G	Contract Totals : G4444@NGEUP	80 Rec Point/UpK :	80 1556Pool6	80 (null Upk)	80 Del 1	8) Point/DnK:	0 NGEUP	80 G444	4	
	Path Totals : 05/19/2009	80 80	80 80	80 80	80 80	80 80)	80 80	0	0 0

The report above shows all of the end user allocations on NBPL on the Timely Cycle. Note the Grand Totals section which details the Grand Totals for the Timely Cycle. The cycle name is shown at the top of the cycle detail. Timely Cycle will only display after the Nicor Noms Desk Administrator has scheduled and allocated for the cycle.

Example 4: Pool to End User – Timely Cycle

Service Summary Report Filter			
Pipeline :	ANR	¥	
Gas Day :	05/18/2009 🔛 thre	ough 05/18/2009 🔡	
Schedule Cycle:	Evening Cycle 💌		
Contract Type :	Pool to End User @AN	JR 💌	
Contract :			💌 🗖 Name
Receipt Point :	~	~	
Delivery Point :	~	~	
Primary Sort :	Contract	✓ Secondary Sort :	Path 💌
Display :	All details		•
Show :	Nominated	Scheduled	Allocated
Show Zero Quantity :			
Generate in Excel			
OK Save Defaults	Clear		

Receipt Point :	Delivery Point :									
Upstream Contrac	et :			Downst	ream Contrac	:t :				
Contract / Path Intra-day Cycle	Gas Day	Nominated	Gross Scheduled	Allocated	 Nominated	Net Scheduled	Allocated]	Nominated	Fuel Scheduled	Allocated
Grand Totals for	Timely Cycle	500	500	500	500	500	500	1		
Grand Totals for	Evening Cycle	527	527	527	527	527	527			
Timely Cycle										
111119999 9999POOL5->11	Contract Totals : 1111@NGEUP	500 Rec Point/UpK :	500 9999POOL5	500 (null Upk)	500 Del 1	500 Point/DnK:) 50 NGEUP	0 11111		
	Path Totals :	500	500	500	500	500	50	0	0	0 0
	05/18/2009	500	500	500	500	500	50	0		
Evening Cycle								-		
111119999 9999POOL5->11	Contract Totals : 1111@NGEUP	500 Rec Point/UpK :	500 9999POOL5	500 (null Upk)	500 Del 1	500 Point/DnK:) 50 NGEUP	0 11111		
	Path Totals :	500	500	500	500	500	50	0	0	0 0
	05/18/2009	500	500	500	500	500	50	0		
G01019999 9999POOL5->G	Contract Totals : 0101@NGEUP	12 Rec Point/UpK :	12 9999POOL5	12 (null Upk)	12 Del 1	12 Point/DnK:	2 1 NGEUP	2 G0101		
	Path Totals :	12	12	12	12	12	1	2	0	0 0
	05/18/2009	12	12	12	12	12	1	2		

The report above shows all of the end user allocations on NBPL on the Timely and Evening Cycles. Note the Grand Totals section which details the Grand Totals for the Timely and Evening Cycles. The cycle names are shown at the top of the cycle detail. Timely Cycle and Evening Cycle will only display after the Nicor Noms Desk Administrator has scheduled and allocated for the cycles.