

## Contract Menu – Search Paths

### Purpose:

The purpose of this document is to provide detailed instructions for a Nicor Gas Nomination System user to search for their company's nomination paths. A path gives information on the receiving and delivering points for gas transportation. It also contains additional information like upstream contract and downstream contract.

**Note:** If a field is required to be completed, the field name is **bold**.

### Instructions:

1. Click on Contract in the Main Menu.

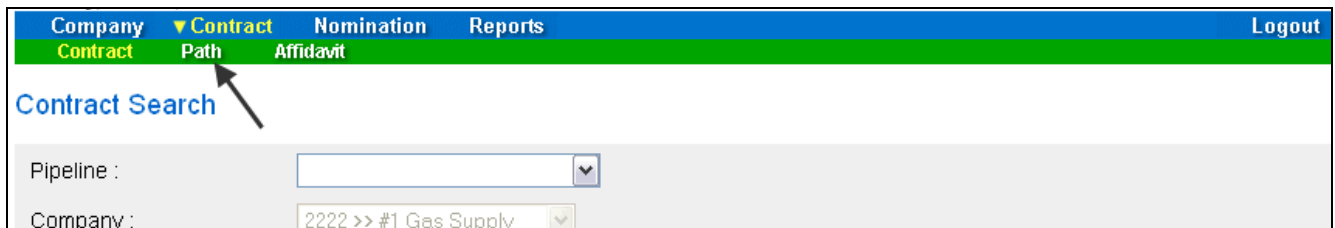


▼ Company Contract Nomination Reports Logout  
Person Company

Person Search

Company : 2222 >> #1 Gas Supply

2. Click on Path in the Contract Menu.

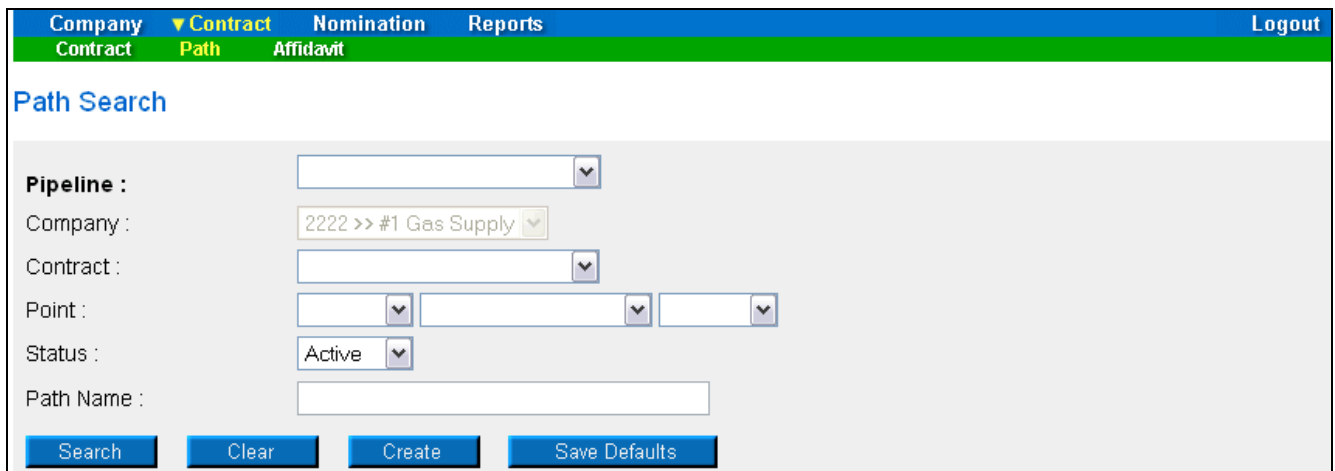


Company ▼ Contract Nomination Reports Logout  
Contract Path Affidavit

Contract Search

Pipeline :  
Company : 2222 >> #1 Gas Supply

3. The Path Search page will display.



Company ▼ Contract Nomination Reports Logout  
Contract Path Affidavit

Path Search

**Pipeline :**  
Company : 2222 >> #1 Gas Supply  
Contract :  
Point :  
Status : Active  
Path Name :

Search Clear Create Save Defaults

**Note:** The only required field is pipeline. To further filter your search, enter any of the other search criteria.

| Field     | Function  |
|-----------|---|
| Pipeline  | Select the pipeline associated with the path.   |
| Contract  | Select the contract code and name associated with the path.   |
| Point     | Select either the point code or point name associated with the path. Select if the point is a receipt or delivery point.<br><b>Note:</b> A point refers to the place where gas enters or exits a pipeline. A Receipt Point identifies the source of gas. A Delivery Point identifies the destination of gas |
| Status    | Select if the contract status is Active, Inactive, or blank for both.   |
| Path Name | Enter the path name.  |

- Click the **Search** button. If no records are found, a message will display saying “no records found.”
- If records match the search criteria, the Path Search Result page will display. If more than one record is found, the information is sorted alphabetically by Path Name.

**Path Search Result**

Pipeline : **ANR Pipeline**  
 Contract : \_\_\_\_\_ Point : \_\_\_\_\_ Type : \_\_\_\_\_ Status : **Active**

**\* Path deleted successfully**

| Path Name              | Contract Code | Contract Name                | Company Name  | Fuel Category | Start Date | End Date |  |  |  |
|------------------------|---------------|------------------------------|---------------|---------------|------------|----------|--|--|--|
| 2222Pool5->10009@NGEUP | 100092222     | 2222 to 2222222222@ANR       | #1 Gas Supply |               | 7/1/2008   |          |  |  |  |
| 2222Pool5->1111Pool5   | 2222TT5       | 2222TitleTransfer@ANR        | #1 Gas Supply |               | 7/3/2008   |          |  |  |  |
| 2222Pool5->9999Pool5   | 2222TT5       | 2222TitleTransfer@ANR        | #1 Gas Supply |               | 7/14/2008  |          |  |  |  |
| 2222Pool5->F9087@HUBPT | H022215       | 2222 Hub Injection @ANR      | #1 Gas Supply |               | 7/11/2008  |          |  |  |  |
| 2222Pool5->G1114@NGEUP | G11142222     | 2222 to 1114 @ANR            | #1 Gas Supply |               | 7/9/2008   |          |  |  |  |
| UPSCON@EXTP->2222Pool5 | 2222EXT5      | 2222 Pipeline Contract @ ANR | #1 Gas Supply |               | 7/1/2008   |          |  |  |  |

| Field         | Explanation   |
|---------------|---|
| Path Name     | Name of the path. The path name contains information regarding the companies involved and the transaction.  |
| Contract Code | Short name of the contract. The contract code is determined by the Nicor SuperAdmin.  |
| Contract Name | Descriptive name of contract. The name provides information about the types of services being provided. See the Job Aid entitled “Contract Naming Conventions” for more information on these contracts. |
| Fuel Category | This field is not currently being utilized.   |
| Start Date    | Start date of the path.   |
| End Date      | End date of the path.   |

- Click the **Cancel** button to return to the Path Search page.